

# **SAATI**

# **Sustainable**

# **Procurement**

# **Policy**

## Sommario

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## Preamble

At SAATI (including SAATI S.p.A. and all its subsidiaries) we aim to improve people's quality of life and safeguard current and future generations' livelihoods by acting in an economically, environmentally and socially responsible manner. This commitment is embedded as a value in our "Responsible Growth" statement.

In consideration of the above, SAATI is committed to upholding internationally recognized human rights, environment and social standards throughout the value chain, recognizing the importance of guaranteeing responsible and sustainable procurement for the achievement of its sustainability objectives.

We aim to partner with suppliers who demonstrate responsible environmental, social, and economic practices, while ensuring high-quality products and services that support our long-term business goals.

The purpose of this **Sustainable Procurement Policy (SPP)** is therefore to guide the selection and evaluation of suppliers in a way that aligns with SAATI commitment to sustainability.

In writing this SPP, SAATI has taken into account in particular:

- the Sustainable Development Goals (SDGs) issued by the United Nations;
- the Organization for Economic Co-operation and Development (OECD) Guidelines for Multinational Enterprises;
- the United Nations Universal Declaration of Human Rights;
- the Charter of Fundamental Rights of the European Union;
- the Decent Work Standards contained in the ILO (International Labour Organization) conventions;

as well as the principles and values reflected in SAATI's Code of Conduct, of which this SSP represents an integral part, together with the Organizational Model and all the other policies adopted by SAATI (available on SAATI website and intranet).

## Scope

This Policy applies to all employees of SAATI as well as to all its suppliers (including any contractors, consultants, collaborators and all other individuals and companies that work for SAATI).

We reserve the right to take appropriate measures against those who do not act in accordance with this Policy's principles.

## Principles and Commitments

We formally commit to:

- **Communication and adherence to the Code of Conduct:** Clearly communicate our sustainability commitments to our suppliers, particularly by disseminating our Code of Conduct and this SPP and requesting formal adherence thereto.
- **Inclusion of environmental and social clauses in contracts:** Include environmental and social clauses into the contracts of suppliers, to ensure a more responsible supply chain.
- **Encourage economic sustainability in suppliers' selection:** Include sustainability criteria as part of the supplier evaluation process, according priority to suppliers who have introduced ethical and sustainable practices within their organization and also pursue them within their supply chain.
- **Long-term Relationships:** Value and cultivate relationships based on mutual respect with suppliers.
- **Collaboration and Transparency:** Work closely with strategic suppliers to promote more sustainable and sustainable-friendly practices, regarding environmental, social and governance measures.
- **Suppliers' questionnaires and audits:** Define and submit suppliers' questionnaires and implement audit programs to periodically assess critical suppliers' CSR approach.

## Expectations from Our Suppliers

We expect our suppliers to align with our sustainability, ethical and transparency principles as reflected in the Code of Conduct and in this SPP.

Accordingly, we expect our suppliers to:

- act with integrity and in compliance with all applicable law and regulations;
- ensure compliance with relevant international standards and certifications related to sustainability;
- cooperate in executing this SPP and SAATI's Code of Conduct, aligning with our sustainability and ethical principles as set forth in such documents and actively committing to responsible business practices.

## Commitments and Targets

At SAATI, we have set concrete goals to strengthen the effective implementation of our sustainable procurement policy, accompanied by KPIs to measure and track progress as follows:

Theme	Quantitative Objective	KPI
Communication	Disseminate the Code of Conduct and this SPP to 100% of strategic suppliers by the end of 2025.	Percentage of strategic suppliers who have received the Code of Conduct and this Policy.
Adherence to the Code of Conduct and this Policy	Have 40% of strategic suppliers sign the Code of	Percentage of strategic suppliers who have signed



	Conduct and this SPP by the end of 2026.	the Code of Conduct and this SPP.
Adherence to the Code of Conduct and this Policy	Have 70% of strategic suppliers sign the Code of Conduct and this SPP by the end of 2027.	Percentage of strategic suppliers who have signed the Code of Conduct and this SPP.
Suppliers' CSR questionnaire	Draft a questionnaire to assess critical suppliers' CSR approach by 2025.	Questionnaire finalization.
Suppliers' CSR questionnaire	Have the CSR questionnaire submitted to and filled-in by at least 10 critical suppliers by 2027.	Number of suppliers receiving and completing the CSR questionnaire.
CSR Audits	Define a CSR site audit program and conduct such audits on 5 strategic suppliers by 2027.	Number of strategic suppliers audited on-site.

## Governance

The implementation and oversight of this SPP rest with SAATI's procurement department, supported by the Sustainability Committee and Top Management.

The procurement departments, will play a pivotal part in supervising, monitoring, and consistently enhancing SAATI sustainable procurement practices.

## Communication and Revision

This SPP is communicated to all employees upon their arrival at SAATI and remains accessible on the intranet site as well as, for every stakeholder, on SAATI's website.

Dedicated training is provided to managers to ensure knowledge of and compliance with this Policy.

Periodic reviews are conducted to evaluate the ongoing relevance of objectives, particularly in response to significant internal or external changes (e.g. changes in operations, strategies or laws) that may impact the SPP.

The Sustainability Committee has a strategic role in the revision of this Policy.

This SPP will be shared with our strategic suppliers and on a regular basis updated, every 5 years maximum.

## Reporting Violations

Any doubts, questions or need for support in the process, as well as any violation or suspected violation of the SPP can be reported to:

- the line manager; or
- the head of HR function or Procurement function; or
- anonymously or non-anonymously:
  - in writing through the platform available at the following link: <https://saati.integrityline.com> ("SAATI Integrity Line"), managed in cloud by EQS Group S.r.l.; or
  - by voice message system made available by the mentioned platform Saati Integrity Line.

Any reporting will be handled in accordance with the criteria set forth section 4 of SAATI's Code of Conduct and might give rise to disciplinary actions and contractual remedies as better detailed therein.

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SAATI S.p.A.



Name and title: Roberto Tozzi, Purchasing Manager

Place and Date: Appiano Gentile, January 1, 2025

**For acknowledgement and acceptance of the above:**

Supplier name: \_\_\_\_\_

Signature: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Place and Date: \_\_\_\_\_